

THE HAVILAND EXECUTIVE MEETING MINUTES - FINAL

Wednesday October 25, 2023

PRESENT:

Jamie Trainor, President
Irene MacArthur, Vice President
Stephen Yarrow, Secretary
Nelson Hagerman, Treasurer
Jane MacIsaac, Fundraising Chair
Scott Stevens, Pond Chair
Helen Bernstein, Director at Large
Bruce Matheson, Chair of the Trustees

ABSENT:

Laurent Beaulieu, Membership Chair
Michael Cairns, House Chair
Sue Stanger, Entertainment Chair

1. The meeting was called to order at 5:04 pm by President Jamie Trainor.
2. The agenda was adopted. Moved by Jane, seconded by Nelson.
3. Minutes from September 27, 2023, were approved. Moved by Jane, seconded by Nelson.
4. Manager's report by Jamie:
 - Busy at the Haviland with lots of requests for rentals – spots are filling up fast.
 - UpStreet Brewery held a Halloween party last Saturday, that packed the house and generated \$1000 at the bar. UpStreet may convene once-a-month events in the future.
 - Government departments beginning to rent space at the Haviland.
 - Susan Macdonald is doing well health-wise but her doctor's orders to stay home remain.
 - Meanwhile the transition to a new house management arrangement has been interesting! Jamie, Irene, and other members have been stepping in to assist.
 - Unfortunately, the anticipated hiring of a daytime manager of the Haviland has not fully unfolded. Jamie is now pursuing another promising lead to take on management responsibilities. To be determined.
 - One could see a future management arrangement to include a combination of new hires, along with Craig, plus Laurie at the bar on weekends (and perhaps a day or two during the week).

Chair reports:

House, Mike (reported by Irene in Mike's absence):

- Apartment tenant should be charged for vehicle parking space and the rent on the apartment needs to be increased as per current regulations.
- Not able to find an eavestrough company to clean the gutters in the front and realign the rear gutter to empty into the street and not back into the house.
- Mike is chair of the Strategic Plan Heritage committee and is experiencing problems with no funds to go further with plans. Jane to steer him in the right direction.

- Jane brought up the poor lighting in the Great Room. Irene will ask Mike to find suitable light bulbs that are safe to replace existing bulbs.

Irene, Vice-president:

- The estimated Ace is at \$4000. Bert, Wayne and Val all returned their prize to the Ace, thank you.
- Filed the 2023 invoices - Anne Cairns helped out, thank you.
- Karen McIntee helped decorate for Halloween, thank you.
- Chris Matheson has “volunteered” to help with a purge in the basement.
- Bridge fund raiser Sunday November 19th. Funds raised will go towards purchasing two exterior lamp posts which Mike will install.

Scott, Suffolk Pond:

- The fishing season is coming to a close. The weather presented a number of challenges, but a number of members continue to value the venue that we have in Suffolk.
- A few members are hunting the pond.
- The camp is in good shape, but like all old buildings, it does need maintenance.
- Several maintenance issues are being prioritized and being worked on.
- We will be winterizing the camp in the next few weeks before freeze up.

Jane, Fundraising:

- Application to New Horizons Program has been submitted. The department has acknowledged the receipt of the application and has a few additional requests for information. The response will be provided by end of the week.
- The work on the new governance structure continues. There have been two meetings to date and the third meeting is planned for Tuesday morning October 31st. Maria Sanderson of MRSB has been leading this exercise and will have a draft ready for the AGM.
- Possibility for additional grants, e.g., PEI government accessibility themes, such as the installation of an elevator; mental health theme, such as Sunday afternoon mixers, with speakers – along the lines of our member’s Coffee and Conversations.

Entertainment, Sue (reported by Jamie):

- A dinner-dance is being organized for November 17th, with Sue’s “Four on the Floor” musicians.
- The Haviland Christmas party is earmarked for December 22nd.
- Decorating Farringford house for Christmas is being planned – new tree donated by Diane Porter, thank you.
- Once-a-month events are being contemplated for 2024.
- The January 1st levee, with Moose milk is also being planned.

Jamie, President:

- Jamie has been in discussions with a new rental client in the music business, for two rooms, twice a week, for a year. Directors discussed the need to be careful with this opportunity, so not to disturb other rentals.

Helen, Director at large:

- The most recent Haviland restaurant outing - at the Sea Rocket - went well with 14 participants.
- Next event - to be determined.

Nelson, Treasurer:

- Nelson tabled the year-to-date and balance sheet, both up to September 30, 2023.
- Net loss sits at \$24,607.92. Comparable to the net loss position 12 months ago.
- There are rumblings that the federal government Covid19 loan maybe extended for another year or written off altogether.
- Clarification was sort as to how to itemize the current \$60K Covid19 loan, given the Credit Union's loan to the Haviland that in part is to cover the \$40k owed to the government at the end of 2023. Nelson will ensure that all is clear to the membership at the upcoming AGM.

Laurent, Membership – emailed to all Directors prior to the meeting:

- As of October 25, 2023, we have 146 members total.
- We still have a number of pending payments and all efforts have been made to remind people with the announcement in the Newsletter of the upcoming AGM.
- I am confident that this number of confirmed paid members will change in the days to come which is usual prior to the AGM. Many pay on the day of the AGM.
- We have about 30 persons who are not renewing. Many had not been at the Club for some time and did not read the newsletter regularly.
- The rest are persons who will probably renew 28 persons.
- It is also important to note that of the 30 who said they were not renewing some may have a change of heart at the last moment. We will see.
- Overall, our numbers are solid.

All reports approved. Moved by Scott, seconded by Nelson.

Next AGM is scheduled for Wednesday November 22, 2023 (subsequently changed to Friday November 24th).

There remain four positions open on the Executive (VP, Entertainment, Membership and Director at Large), plus one trustee position.

5. No new business.
6. Next meeting, Wednesday, November 15, 2023.
7. Meeting adjourned at 6:29 pm