

THE HAVILAND EXECUTIVE MEETING MINUTES - FINAL

Wednesday September 27, 2023

PRESENT:

Jamie Trainor, President
Stephen Yarrow, Secretary
Nelson Hagerman, Treasurer
Jane MacIsaac, Fundraising Chair
Scott Stevens, Pond Chair
Helen Bernstein, Director at Large
Sue Stanger, Entertainment Chair
Michael Cairns, House Chair

ABSENT:

Irene MacArthur, Vice President
Laurent Beaulieu, Membership Chair
Bruce Matheson, Chair of the Trustees

1. The meeting was called to order at 5:03 pm by President Jamie Trainor.
2. The agenda was adopted.
3. Minutes from both August 14 and August 24, 2023, meetings were approved.
4. Manager's report:
 - No report for this meeting.
 - Jamie informed the board that Susan Macdonald will be off the job indefinitely due to health reasons.
 - In Susan's place for the foreseeable future, Romana Weatherby has been hired to cover all the daytime functions, e.g., rentals, bookings, etc., and Craig will assist with some of the evening functions.
 - The Haviland will need an extra body from time to time to assist with clearing up, tear downs, etc., after events.
 - Going forward, new rental bookings will include clear-up and tear down functions in the contract, i.e., to be performed by third parties, such as caterers, event planners, etc.
 - Some Haviland members will volunteer from time to time.
5. Chair reports:

Jamie, President:

- The AGM is approaching, to be scheduled in the second half of November.
- Board directors not renewing: Laurent, Sue and Helen. Irene will be absent for some time.
- Current staff also reducing their hours at the club for various reasons, so we have an opportunity to up our game with new people to manage the bar, etc. Aiming for staff with greater bartending experience.
- Last Wednesday's special all-members meeting to review the Haviland's financial situation was informative – many questions were raised and now members are on the same wavelength on the status of the finances following the pandemic, soaring inflations, etc., plus the path forward with the strategic plan.

- Rental rates have been recently increased, but will need to be reviewed and increased again, along with the bar rates.
- Important that Haviland members appreciate that they have a voice, and so can get more involved.
- There is an urgent need to revisit the ability of members to bring a guest to the Haviland, now that the couple membership category has been abolished.
- Following a robust discussion on this, Mike made a motion to “drop the three-guest limit rule and guests will be subject to the non-member pricing as published by the Haviland”. Seconded by Scott, with unanimous approval. All agreed that the policy needed to be simple, non-prescriptive and announced via the Updater a.s.a.p. considering the current membership renewal campaign, which is going really well under Laurent’s leadership.

Nelson, Treasurer:

- Nelson tabled the year-to-date and balance sheet, both up to August 31, 2023.
- After some discussion, the documents were adopted.

Scott, Suffolk Pond:

- The fishing season is coming to a close. The weather presented a number of challenges, but a number of members continue to value the venue that we have in Suffolk.
- Some members are gearing up to hunt the pond.
- A load of gravel was purchased to improve the boat slip and a new pier was built. The camp is in good shape, but like all old buildings, it does need maintenance.
- Several maintenance issues are being prioritized and being worked on.
- We hosted a Scotch tasking in September. It was well attended (sold out event). It provides extra bar revenue on a Friday evening and has resulted in a few new Club members.

Laurent, Membership – read out by Stephen:

- As of today Wednesday 27 September, the old fiscal year is expiring in 3 days. The number of members who have renewed is 84, this includes all Not-For-Profit Members.
- Some Executive members as of today have not renewed but will be included in the tally when payment is received.
- Annually from an historical perspective we have about 35 members who do not renew for all kinds of reasons. So far in the current exercise only 26 people have indicated they are not renewing.
- Remains 93 who have yet to answer if they are renewing or not.
- We have 2 Honorary members and 4 Life Members.
- Total of 209 Members in current fiscal.
- Jamie noted that Laurent will remain Chair of membership until the AGM and will work with his replacement during the transition.

Irene, Vice-president – read out by Stephen:

- Bridge cancelled Sept 26 Tues and Sept 28 Thurs. Oct 10 Tues will also be cancelled.
- We expect to be bumped a few times for larger rentals.
- Carol and I have signed another agreement with the Club.
- We run two games all 52 weeks - two afternoon games from Sept to June 1
- Nov 5 Sun we are planning a fund raiser bridge luncheon.

- We will choose something the Club can utilize ex. coffee maker, ice maker, spiffy up the two bathrooms upstairs.
- The Ace draw is cancelled this week, sales are low (no bridge)
- Tickets will be pulled forward to Oct 6
- Jane will sell tickets this Fri for Oct 6.

Entertainment, Sue:

- Sue is becoming too busy with her own work to maintain the entertainment role at the Haviland.
- That said, she will continue to perform at the Haviland, with her band.
- The Haviland will need to look for another group to put on parties going forward.
- Various clubs within the club are proposed, e.g., gardening, photography, City Cinema, knitting/crochet.
- Will request Laurent provide the above perspectives in the next Updater.
- Jamie thanked Sue for her fantastic work over the last years.

House, Mike:

- Decisions required:
 - Fix and clean the roofing gutters so that the water is draining properly from the roof and not leaking in the building. Will be considered.
 - Replace the outdoor lamp and pole (or both) that provides lighting leading up to the main entrance. Both should be done.
 - Replace the glass pane above the window in the front porch that has the old USOC crest on it - approved but more expensive than originally projected. On hold.
 - Re-doing the front entrance steps (approved but weather and availability have been a factor in doing the job). We might want to consider getting a contractor to do it if we need it done this fall. Under consideration.
 - Perhaps the Bridge Club's fundraising could target the above list for \$\$.

Fundraising, Jane:

- Initial meeting of Governance Committee was held. MRSB (Maria Sanderson); will provide direction, advice and guidance on the constitution, by-laws, and other related legal documents/implications as we move forward. The committee members have reviewed the constitution and the by-laws, Maria has presented a time for draft/ new documents to be ready for AGM by mid to late November.
- Working on an application to The New Horizons for Seniors program for the Haviland. We will be applying for \$25,000 to a) offer a pilot program for Sunday Afternoon mixers - details to follow, and b) to install a heat pump and compressor for the first floor of the building.
- Note: the application process is detailed and complicated. Application has been successfully submitted thanks to assistance of Jamie T And Mike Cairns.

All reports approved.

6. No new business.
7. Next meeting, Wednesday, October 25, 2023.
8. Meeting adjourned at 6:35 pm