

## THE HAVILAND BOARD OF DIRECTORS MEETING MINUTES

July 16, 2025

Present: Bruce Matheson, Mike Cairns, David Cairns, Mary Beth Maclean, Scott Stevens, Jane MacIsaac, Allan Trainor, Sherry Spence

Regrets: Stephen Yarrow, Mark Belfrey, Chris Matheson

Manager, Daniela Belcran, present at the front end of the meeting

Bruce called the meeting to order at 3:59

Review of minutes of June 18, 2025 – approval moved by David, seconded by Mike

### Reports

#### Manager

- Kitchen inspection from May 2025 to May 2026 was completed successfully. Need thermometer for fridge
- Noah was training to do tours with Bert Christie. Noah will start providing tours soon - a note will be posted outside. Offering 11 to 3 each day. Will be checking the cruise ship schedule.
- The Wedding Brochure is working! We got 2 weddings for 2026 (whole building) and one for 2027 (main floor)
- Rentals start to pick up! Calls every day.
- Canada Day musicians (Lucy Blu & Robin) open for negotiations to play music here during the fall/winter. Will be providing music regularly - working with Mary Beth and Jane.
- Working with Noah to deep clean around the club. Funding for his position is from Skills PEI
- Touch Bistro system is almost here.
- New Fire extinguishers until July 2026
- Film PEI came to check the place for a TV show, waiting for an update
- Nonprofit: need note in Updater about we need to let them know that we don't have corporate membership anymore, and the new prices for membership
- Laura Ono will be offering two classes of Delcroze in the fall: one general public and the other will include a mixed class of veterans and others. She has offered the first class on Friday morning. This is mainly for members, but it is a rental.
- Whether the Women's network was renewing was asked about. Daniela hasn't heard from them yet but will follow-up.

Prepared by: Daniela

#### Entertainment

- The Hockey pool has been completed. \$145 was raised for the club

- Planning to hold up to six shows of The Body and The Belvedere in November. This will be a test of a longer run next summer with paid actors.
- Canada Day BBQ was well attended; around 40 people. Sherry donated the hot dogs, and Della Wood donated the strawberries. The donation jar raised \$120. The band cost \$200, and the food, decorations, and prizes for trivia were around \$200. Bar sales would have made up some of the difference. However, we will likely not do by donation again.
- Yoga offering this fall. 8 weeks / \$80. Would like to use the great room. Have about 12 people. I reported that we would charge non-members more. After Sherry mentioned her friend (Cathy MacPherson) now has her certificate to teach toga and does not intend to charge that we should limit this activity to members. Yoga. Start in September.
- The entertainment committee will meet in September to plan events for the fall/winter.

Prepared by: Mary Beth

#### House

- The deck collapse on 28th June when quite a few people were on the patio celebrating the 150th anniversary of the PEIR. The joist hangers broke on five joists and the support beam, which was installed incorrectly, let go. The deck was repaired by jacking up the deck and replacing the broken joist hangers and adding a proper support and footing to hold the support beam. Total cost for repair was \$56.00.
- The BBQ is quite rusted and actually collapsed when one of the wheels rusted off. We were able to fix it by adding a support bar made of wood to hold the wheel in place. Also, the gas burner tubes inside the BBQ are rusted and in poor condition. I purchased a replacement for one that was broken in half and the BBQ worked (after a few attempts) for the Canada Day BBQ on 1 Jul 25. Another gas tube is broken and needs to be replaced (cost about \$20). Is the BBQ worth repairing?
- Maintenance will be slowing down over the next few months; however, we plan to complete the following over the summer months:
  - Get an estimate for painting the windows frames.
  - Get an estimate for painting the great room or at least come up with a plan to make it look more presentable.
  - Stain the Lounge floor.
  - Repaint the walking surface of the front deck. This involves applying a undercoat to help the paint from wearing.

Prepared by: Mike

#### Membership

No new additions from June meeting.

Hon	2
Life	4
Regular	79
Couple	96

Student 2  
Out of Prov 1  
Affiliates 3  
Spring/Summer 3  
Total 190

Now 191

Below new dues draft as per last meeting. Numbers were rounded up after a small increase. Suggest Student rate stays the same.

Memberships Current July 2025

Regular \$207 plus tx

Couple \$310 plus tx

Student \$100 plus tx

Spring/Sum \$155 Regular plus tx

Spring/Sum \$232 Couple plus tx

Out of Prov \$180 plus tx

Organizations \$309 plus tx

PEI Inflation Rate June 2025 0.8 %

New Fees: ROUNDED UP

Regular  $\$207 \times 0.8\% = 1.65 + 207 = 208.65$  \$210

Couple  $\$310 \times 0.8\% = 2.48 + 310 = 312.48$  \$315

Student \$100 Keep \$100

Spring/Sum \$155 Regular =  $\$155 \times 0.8\% = 1.24 + 155 = 156.24$  \$160

Spring/Sum \$232 Couple =  $\$232 \times 0.8\% = 1.85 + 232 = 233.85$  \$235

Out of Prov  $\$180 \times 0.8\% = 1.44 + 180 = 181.44$  \$185

Organizations  $\$309 \times 0.8\% = 2.47 + 309 = 311.47$  \$315

Proposed by Allan, seconded by Scott, approved by all

Prepared by Allan

## Pond

### HAVILAND CLUB SUFFOLK POND REPORT

- The prime fishing season has slowed with the warming weather and water, however, the water is clear to allow fishing and boating.
- We hope to organize another Open House for Haviland Club and Pond members. More information to follow.
- The Venue is in good repair with all services operational.

Prepared by: K. Scott Stevens, Pond Chair

## Finance

There was not a Treasurer's report ready as there are still items to be entered for June. The report will follow via e-mail at a later date.

Sherry checked the daily reports for the play revenue, which seemed to be underreported. Some of the revenue was coded as general revenue instead of entertainment.

Bruce reported that the Line of credit is \$10,400 as of today. The limit is \$15,000, the property tax bill is \$24,000, and there are two CRA bills (federal tax and HST) due.

Cash flow will be projected into the fall. Right now, it is monitored daily. It was suggested by Scott that we ask for early renewals from members.

Prepared by: Sherry and Bruce

## Other Business

- Bruce proposed that we seek charitable status for the building (not the club). The building would be a charitable foundation (board would include those who previously served on the board for the club and are members). Multiple sources for possible funding. Ideally, there would be 7 directors. The board approved of Sherry and Bruce coming back with a more complete proposal.
- Social in August (Bruce and Pat's cottage)
- Mary Beth recommended developing a set of SMART goals before the next AMG. This was approved.

The date of the next meeting was not set, but later scheduled for August 27, 2025

Meeting adjourned at 4:30