

## THE HAVILAND BOARD OF DIRECTORS MEETING MINUTES

October 22, 2025

Present: Bruce Matheson, Chris Matheson, Mike Cairns, Sherry Spence, Allan Trainor, Scott Stevens, Jane MacIsaac, Stephen Yarrow and Mark Belfrey (for Trustees)

Regrets: Mary Beth Maclean, David Cairns

Manager, Daniela Belcran, present at the front end of the meeting

Bruce called the meeting to order at 4:00pm

Review of minutes of September 17, 2025 – approval moved by Scott, seconded by Mike

### Reports

Manager - Daniela

- See report below, with the committee reports
- Discussion on the need for staff and volunteers for two large upcoming events (Day of the Dead, in the Great Room, and a wedding, Nov 9<sup>th</sup>) – need one volunteer plus two for the bar.
- The Haviland is booked every Friday and Saturday till the end of December.
- In general, paid rentals require paid staff and Haviland Club events require volunteers.

House - Mike

- AC window units are removed and stored, patio furniture to be put away and the lounge floor to be stained.
- Upstairs bathroom floor tiles – stick-on: some need permanent mounting.

Membership – Allan

- Life 4
- Hon 2
- Student 1
- Regular 25
- Couples 44
  
- Total 76
  
- Ten more renewals to be processed.
  
- New members for discussion:
  - Brenda Porter
  - Alex O'Hara
  - Couple: Margaret Cairn and Robert Pringle
- Motion to approve from Allan, seconded by Scott, all approved, carried.

- November 15<sup>th</sup> – the Military Dinner. Lieutenant Governor and Mayor invited. 38 tickets out of 45 sold.

#### Treasurer - Sherry

- No report as short on information
- Over \$3000 in the black
- MRSB still to be paid, plus the loan from Bruce
- The Haviland should be good financially between now and May 2026 – but need to address the quiet, limited income months over the summer.
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- See report below, with the committee reports
- Financial picture is improving. \$7400 profit this month.
- But some outstanding accounts payable remain of approx. \$50k.

#### Suffolk Pond – Scott

- See report re. the pond
- Discussion on the Friday only ability to pay for membership, in-person
- But can be done via email to Daniela, if all required information is provided.
- Need to ask Shona via the Updater to remind people to pay before the AGM.

#### AGM

- Scott is on the nominating committee for director/trustee elections at the AGM. Committee has not met yet – headed by Jamie, so for him to announce when the committee will meet.
- Re. directors, positions currently occupied by Jane, Mary Beth and Allan are to be subject to the election process
- Mark volunteered to draft a message for the Updater to solicit interested parties for the election
- Reports presented at the 2024 AGM should be removed from the AGM minutes so that members can receive copies of the minutes of a few pages, rather than one of over 30 pages
- Current directors will be invited to submit their respective reports for the upcoming AGM.

Discussion on timing of performance reviews for staff

Next board of directors meeting: Thursday November 20, 2025

Meeting adjourned 5:02pm

THE HAVILAND CLUB

# MANAGER REPORT

October 22nd, 2025

- Are we doing the Rotary Club picture for 2026? They sent me the calendar for this year's photo.
- 3 big parties coming ( night of the dead, wedding, fairy ball ). Need more volunteers/staff
- The new fridge was donated; the other one was sold on Facebook Marketplace for \$300. coming during the week.
- The membership renewal form is working well.
- working with Mary Beth to organize members' events and upgrade current activities
- 4 weddings booked for 2026, 2 for 2027
- The calendar for 2025 is almost full.
- Advertising the rentals through Marketplace and Kijiji

**HAVILAND CLUB**  
**SUFFOLK POND REPORT**  
**OCT 22, 2025**

There is very little activity at the Pond this month. The water level is very low and Algee is covering half of the pond.

No plans for an open house at this time. Risk of fire will restrict activity at the Camp.

Hunting season is open and a few members are hunting at the Pond Camp.

K. Scott Stevens  
Pond Chair.